



OFFICE OF THE PR.CHIEF COMMISSIONER OF INCOME TAX
Andhra Pradesh and Telangana,
10th Floor, 'B' Block, Income Tax Towers,
AC Guards, Hyderabad – 500 004.

☎ 040-23425474, Fax: 23241427, Fax: 040 - 23240403.

F.No.Pr.CCIT/Estt/19(14)/2018-19

Dated:13/04/2018.

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – Induction Course for newly recruited Stenographers - from **23.04.2018 to 27.04.2018** (5 working days) - Nomination of candidates – Regarding.

Stenographers as per the **Annexure** are hereby nominated for the above mentioned course to be held at MSTU, Aayakar Bhavan, Hyderabad for Five working days from **23.04.2018 to 27.04.2018**.

VENUE : MSTU,
1st Floor, Annexe Building,
Aayakar Bhavan,
Hyderabad

TIME : Sharp by 9.15 AM

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

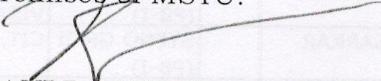
The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if **any of the officials is under the orders of transfer** from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The Mofussil officials who are willing to avail the Guest House facility at Hyderabad should send their applications well in advance to the Income-tax Officer(Hqrs)(PRO), O/o Pr.CCIT, AP & Telangana, Hyderabad.

The officials who are attending training are hereby directed to switch off their Mobile phones before entering the premises of MSTU.


(RANJANI PARVATHI MANICKAM)
Deputy Commissioner of Income tax
(Hqrs)(Admn)
O/o. Pr.CCIT, AP and TS, Hyderabad

1. The officials concerned through their Heads of office.
2. The Heads of office concerned.
3. The Addl.Asst. Director, MSTU, Hyderabad.
4. The ITO (Hqrs) (PR), O/o Pr.CCIT, A.P & Telangana.

ANNEXURE

Sr. No.	Name	Designation	Office	Station	Mobile No.
1	DHARMENDRA SINGH	STENO GR-II (PB-I)	ADCIT, RNG-8, HYDERABAD	HYDERABAD	9030497302
2	GAURAV KUMAR YADAV	STENO GR-II (PB-I)	ADCIT(I&CI), HYDERABAD	HYDERABAD	8985971892
3	MANOJ KUMAR	STENO GR-II (PB-I)	ADCIT, RNG-11, HYDERABAD	HYDERABAD	8985971878
4	PRITY PAL	STENO GR-II (PB-I)	ADCIT, RNG-13(SALARY), HYDERABAD	HYDERABAD	8985971966
5	DIVYA JYOTI	STENO GR-II (PB-I)	CIT(AUDIT), HYDERABAD	HYDERABAD	9700649512
6	ANJU VERMA	STENO GR-II (PB-I)	ADCIT, RNG-4, HYDERABAD	HYDERABAD	8985970617
7	KAPIL KUMAR	STENO GR-II (PB-I)	CIT(A), HYDERABAD-III	HYDERABAD	8985971528
8	NAVEEN	STENO GR-II (PB-I)	CIT(CENTRAL), HYDERABAD	HYDERABAD	8985971846
9	RAVI PRATAP SINGH	STENO GR-II (PB-I)	ADCIT(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	8985972008
10	GYANENDRA KUMAR GUPTA	STENO GR-II (PB-I)	ADCIT, RNG-2, HYDERABAD	HYDERABAD	7652001984
11	NEETESH KUMAR CHOUBEY	STENO GR-II (PB-I)	CIT(TDS), HYDERABAD	HYDERABAD	8120991154
12	KM RITU	STENO GR-II (PB-I)	ADCIT(CENTRAL RNG)-2, HYDERABAD	HYDERABAD	7060021288
13	BOINI RAJU	STENO GR-II (PB-I)	CIT(EXEMPTIONS), HYDERABAD	HYDERABAD	7702585038
14	KAMALJIT KAUR	STENO GR-II (PB-I)	DGIT(INV), HYDERABAD	HYDERABAD	9968231575
15	MOHD.SULTAN	STENO GR-II (PB-I)	PR CCIT, AP & TELANGANA	HYDERABAD	7248449445
16	ANMOL MOHANTY	STENO GR-II (PB-I)	PR CCIT, AP & TELANGANA	HYDERABAD	9560513729
17	MD SAMIM LASKAR	STENO GR-II (PB-I)	CIT(I&CI), HYDERABAD	HYDERABAD	9563428826
18	RAJNISH KUMAR	STENO GR-II (PB-I)	ADCIT, RNG-5, HYDERABAD	HYDERABAD	8004218192
19	AMIT KUMAR PAL	STENO GR-II (PB-I)	ADCIT(AUDIT), HYDERABAD	HYDERABAD	8130518853
20	SUSMITA SAHA ROY	STENO GR-II (PB-I)	PRCIT-4	HYDERABAD	9735607940
21	DINESH SINGH RAWAT	STENO GR-II (PB-I)	CIT(DR)(ITAT)-I, HYDERABAD	HYDERABAD	9398514337
22	MANISH NEGI	STENO GR-II (PB-I)	CIT(DR)(ITAT)-II, HYDERABAD	HYDERABAD	8285433153
23	SANWAT RAM MEENA	STENO GR-II (PB-I)	ADDIT(INTRL TXN), HYDERABAD	HYDERABAD	7023737272
24	JYOTIRMOY BASU	STENO GR-II (PB-I)	ADCIT(EXEMPTIONS), HYDERABAD	HYDERABAD	8017376989
25	JAY PRAKASH	STENO GR-II (PB-I)	CIT(IT&TP), HYDERABAD	HYDERABAD	9870890802
26	SURGYAN MEENA	STENO GR-II (PB-I)	ADCIT, RNG-12(SALARY), HYDERABAD	HYDERABAD	8058836781
27	ASHA MEENA	STENO GR-II (PB-I)	ADCIT(TDS), TDS RANGE-1, HYDERABAD	HYDERABAD	9588205271
28	MENDI NAGA VENI	STENO GR-II (PB-I)	ADCIT, KURNOOL	KURNOOL	8985971971
29	HANS RAM MEENA	STENO GR-II (PB-I)	CIT(A), KURNOOL	KURNOOL	9911635718
30	ANIL KUMAR MEENA	STENO GR-II (PB-I)	PRCIT, KURNOOL	KURNOOL	9772804592
31	SUDESH KUMAR	STENO GR-II (PB-I)	DCIT(CENTRAL), RAJAHMUNDRY	RAJAHMUNDRY	8985971880
32	KAPIL KUMAR	STENO GR-II (PB-I)	ADCIT, RNG-1, VIJAYAWADA	VIJAYAWADA	9887413798
33	DIGALA SRINIVASA RAJU	STENO GR-II (PB-I)	CIT(TDS), VIJAYAWADA	VIJAYAWADA	9966112349
34	RAVI KUMAR PANDIT	STENO GR-II (PB-I)	CCIT, VISAKHAPATNAM	VISAKHAPATNAM	8985971865
35	ARUN KUMAR	STENO GR-II (PB-I)	ADCIT, RNG-6(TDS), VISAKHAPATNAM	VISAKHAPATNAM	8985971527
36	UDIT KUMAR	STENO GR-II (PB-I)	ADCIT, RNG-5, VISAKHAPATNAM	VISAKHAPATNAM	8985970441
37	RAKESH SARKAR	STENO GR-II (PB-I)	CIT, VISAKHAPATNAM-II	VISAKHAPATNAM	9804455588
38	NATTINA SIVA	STENO GR-II (PB-I)	CIT(A)-3, VISAKHAPATNAM	VISAKHAPATNAM	8885797600
39	DEBIKA DAS	STENO GR-II (PB-I)	ADCIT, RNG-2 [SAL], VISAKHAPATNAM	VISAKHAPATNAM	8013681834
40	PERI NAGA DURGA SRI RAMYA	STENO GR-II (PB-I)	CIT(A)-1, VISAKHAPATNAM	VISAKHAPATNAM	9491419866